MAAP Steering Committee Meeting
June 15, 2004

I.   Third Party Software Problems - Dennis

II.   Project Schedule – Dennis

III.   Communications - Dennis
    A. MA Technical Agreement
    B. May, 2004 City and Town Clerks' Newsletter
    C. Vendor Schedule Request
    D. Director Beecher letter to Clerks and Tax Collectors

IV.   Major Core Activities Rachel/Glenn
    A. Integration Testing
    B. Preparation for Performance Testing
    C. UAT Preparation
    D. Help Content Development and Training Preparation

V.   UAT Scenarios – Kelly, Priscilla

VI.   Implementation Activities – Brian
    A. DOS PC Rollout
    B. MA PC Rollout
    C. Training Rescheduling (UAT, DOS, MAs)
    D. Contracts

VII.   OIT Activities – Jim
    A. MAAP Certification
    B. End of Day Report
    C. Data Extracts
    D. Reports
    E. Registration renewal Process

VIII.   Citizen Registration Renewal (COMPASS) - Pete

NEXT MEETING, July 20, 1:30 PM